

Hunt Club Park Community Association Monthly Meeting
Tuesday April 26th, 2016
7 p.m. St Thomas More School
Meeting Minutes

ATTENDEES		
Carole Ladouceur	John Weerdenburg	Sheila Gervais
Frank Gualtieri	Norma Domey (absent – proxy to TBC)	Paul Norris (absent – proxy TBC)
Aline Dimitri (absent – no proxy)	Kim Campbell	Austin Kattackal
Jennifer Hirst (absent – proxy TBC)		
GUESTS		

ITEM	SUMMARY OF DISCUSSION
Call to order	The president called the meeting to order. 6 directors were present (Carole, Frank, Austin, Kim, Sheila, and John), constituting a quorum, and the meeting was declared duly constituted.
Approval of Agenda	Hearing no objections, the minutes were considered approved.
Approval of Minutes	As there were no comments or questions (except for minor typos), hearing no objections, the minutes were considered approved.
Business arising from previous meeting	There was a short discussion that this item is intended to be a reminder (or list of action items carried forward from previous meetings) that certain items were left undecided from previous meetings or required action. These items should be dealt with as subsequent agenda items. The Board discussed the need for more timely minutes as a more timely reminder of these action items.
Councillor Deans' report	As neither Councillor Deans, nor any of her staff were able to attend, there was no report from Councillor Deans.
President's report	The President provided a brief report of her activities and reminded the Board of the Community Garage sale to be held on May 21 with the Greenboro Pavilion (Tapiola and Johnston Road) providing an optional venue for selling used items. She also reminded the Board of the upcoming Cleaning up the Capital at Karsh Park behind Fardon (April 30).

	Action item: Carole to send an email to Councillor Deans after the cleanup with a list of repairs required at the park.
Treasurer's report	The balance that will remain in the bank account after deducting outstanding cheques and unpaid commitments will be \$8,936. Frank indicated that there may be some cash still to come from unmilled advertising. This was discussed at item 11 of the agenda.
Civic Affairs report	The Board discussed a request from Dalhousie Community Association to join them in support of photo radar. The Board concluded that, as this was not a matter requiring a yes or no answer, that Paul would attend the city consultation on photo radar that would provided details on when and where photo radar might be appropriate, and under what circumstances tickets would be issued. Action item: Paul to report back to the Board on the consultation process.
Constitution and Proxy Changes	This item was deferred until the next or a future meeting of the Board.
Summer Carnival & Community Garage Sale	As the date of the Summer Carnival was a matter brought forward from the March meeting, and as all Board members, including those not present had had an opportunity to consider the issue, declaring that sufficient notice had been given, the Board approved June 25 as the date for the Carnival with the 6 Board members present plus 2 members voting by proxy for a total of 8 voting in favour of June 25.
Newsletter (Publishing, printing, advertising, billing and review cost of ads)	There was a lengthy discussion surrounding the many issues related to the lack of a single point person in the community to provide leadership and coordination of all matters relating to the newsletter. A clear list of tasks need to be established by the coordinator with persons agreeing to complete various tasks, including coordination of articles (such as by Sheila), layout (Andrew), soliciting advertising and billing, etc... and the coordinator would ensure printing and publication. It was also noted that the newsletter is one of our successful sources of revenues and so all sponsors' needs need to be met. It was highlighted that despite our best efforts, with the newsletter not yet published, we were unable to meet the needs of the Councillor's sponsored article as one of her items, her Earth Day event had already passed at time of the meeting. This had been a specific request from the Councillors office when the article was solicited. Action item: The Board will consider 4 options/alternatives at its next meeting: (1) Seek a volunteer coordinator (such as a high school or university student); (2) Seek out a coordinator who we would pay a nominal amount; (3) Reduce the frequency of newsletters to 2 from 4 per year; and (4) Discontinue the newsletter.
New Business	No new business
Next Meeting	Next meeting will be held on May 31 st , 2016 in St Thomas More.

