

**Hunt Club Park Community Association
Board of Directors Meeting
Minutes
Tuesday April 27th, 2017 at 7 pm
Library – St. Thomas More School**

Board members' attendance				
Meeting dates :	January 24, 2017	February 28, 2017	March 28, 2017	April 27, 2017
Paul Norris	present	present	present	present
Kim Campbell	present	present	present	present
Kathy Fisher	present	present	regrets	regrets
Frank Gualtieri	present	present	present	present
Austin Kattackal	present	present	present	present
John Weerdenburg	present	present (arrived 7:20)	present (arrived 7:20)	present (arrived 7:20)

Others in attendance	
Councillor Diane Deans	Jana Atkinson (with Councillor Diane Deans)
Carole Ladouceur	

ITEM	SUMMARY OF DISCUSSION
Call to order	The President called the meeting to order. 5 out of 6 Board members were present constituting a quorum and the meeting was declared duly constituted. Hearing no objections, the agenda was considered approved.
1. Minutes of March 28 meeting	As there were no comments or questions, and hearing no objections, the amended minutes were considered approved.
2. Councillor's report	To be completed – Paul Norris Diane Deans reported on various issues including:
3. President's report	Paul reported that planning for the summer carnival was proceeding on schedule. Paul indicated that he had arranged for the Board to attend the meeting of the Parent Teacher Association of Robert Bateman School on May 11 at 7pm to provide a short presentation about the HCPCA and its activities in order to attract new possible board members.
4. Treasurer's report	Paul reminded all board members to keep Frank in the loop about any and all spending. Frank reported that the rink revenues and expenses had been closed off, but did not present financial statements for review by the board (deferred from the March meeting). He reported that the current bank balance was \$8,211, that advertising invoices would bring in another approximately \$3,000 before year-end, but that there would be 2 invoices to pay for future newsletter printing (\$960 each). Accordingly, the forecast balance in the bank should be approximately \$10,000 by year-end (Sept 15).

	Action: Financial statements deferred and to be prepared for review at the next Board meeting.
5. Civic Affairs report	Paul reported that Diane had indicated that she would run for City Councillor in the next election. The construction has started on the new Hydro Ottawa headquarters building on Hunt Club Road just east of Hawthorne. The current building on Albion Road will be closed when the new building is completed. Kim reported that she had attended the Ottawa park summit, which had presentations on crime prevention, neighbourhood revitalization. The ideas and resources presented will be kept alive with a link on the HCPCA website. Action: Kim Campbell
6. Summer Carnival update	Paul reported that plans were progressing very well for the summer carnival on June 24 from 10 am to 2pm. The city has agreed to open the wading pool one day earlier (and close it one day sooner in late August) to be available for the carnival.
7. Newsletter review	The newsletter was issued mid-April as planned. Plans are to issue the next newsletter around the 2 nd week of June (June 10) in advance of the summer carnival, and then again at the end of August/beginning of September in advance of the Annual Public Meeting of members.
8. Attracting new board members	See President's report. Kim discussed plans for an article in the newsletter about the Board and the activities of the HCPCA.
9. Other business	There was a short discussion on the date for the Annual Public Meeting in September. John Weerdenburg agreed to followup to confirm the year-end date for HCPCA. (subsequently confirmed September 15 is the year-end based on Article 28 of the constitution). There was no other business. The meeting adjourned at 8:35 pm
Next Meeting	Next meeting will be held on May 23 rd , 2017 at St Thomas More School.